

क्रमांक-: भाप्रसे १०२०/प्र.क्र.१६९/२०२०/९,
सामान्य प्रशासन विभाग,
मंत्रालय, मुंबई ४०० ०३२.
दिनांक-१६.१२.२०२१

सोबत केंद्र शासनाचे हयातीचा दाखला सादर करण्याबाबतचे कार्यालयीन ज्ञापन
आपल्या माहितीसाठी व उचित कार्यवाहीसाठी अग्रेषित :-

अ.क्र.	कार्यालयीन ज्ञापन क्रमांक	विषय
१.	No.1 (8)/2021-P & PW(H) -7468 Government of India, Ministry of Personnel, Public Grievances & Pension, Department of Pension & Pensioners Welfare dated 20th September, 2021.	Submission of Life Certificate

सदरील पृष्ठांकन हे महाराष्ट्र शासनाच्या www.maharashtra.gov.in या संकेतस्थळावर
उपलब्ध करण्यात आले असून त्याचा संगणक संकेतांक क्रमांक २०२११२१६११२६५८४१०७ असा
आहे. हे पृष्ठांकन डिजीटल स्वाक्षरीने साक्षांकित करुन काढण्यात येत आहे.

(सु. गं. गांगरकर)
अवर सचिव, महाराष्ट्र शासन

प्रति,

१. मा. राज्यपालांचे सचिव, राजभवन, मलबार हिल, मुंबई.
२. मा. मुख्यमंत्री यांचे सचिव,
३. मा.उपमुख्यमंत्री यांचे सचिव,
४. सर्व मा. मंत्री/ राज्यमंत्री यांचे खाजगी सचिव,
५. मा. मुख्य सचिव, महाराष्ट्र राज्य,
६. सर्व मंत्रालयीन विभागांचे अपर मुख्य सचिव/प्रधान सचिव/सचिव
७. सर्व मंत्रालयीन विभाग,
८. महालेखापाल , महाराष्ट्र -१ (लेखा व अनुज्ञेयता) महाराष्ट्र ,मुंबई
९. महालेखापाल , महाराष्ट्र -१ (लेखा परीक्षा) महाराष्ट्र , मुंबई,
१०. महालेखापाल, महाराष्ट्र-२ (लेखा व अनुज्ञेयता) महाराष्ट्र , नागपूर,
११. महालेखापाल, महाराष्ट्र-२ (लेखा परीक्षा) महाराष्ट्र , नागपूर,
१२. संचालक लेखा व कोषागारे, मुंबई
१३. ग्रंथपाल, महाराष्ट्र विधानमंडळ सचिवालय ग्रंथालय सहावा मजला, विधान भवन, मुंबई-४०००३२,
१४. अधिदान व लेखा अधिकारी , मुंबई,

१५. निवासी लेखा परीक्षा अधिकारी , मुंबई,
१६. सर्व विभागीय आयुक्त,
१७. सर्व जिल्हाधिकारी,
१८. सर्व जिल्हा परिषदांचे मुख्य कार्यकारी अधिकारी ,
१९. सर्व जिल्हा कोषागार अधिकारी,
२०. वित्त विभाग/सेवा-९, सेवा-५, व्यय-४, अर्थ-२५ व कोषागार-१, मंत्रालय, मुंबई,
२१. गृह विभाग/पोल-१, मंत्रालय, मुंबई ,(५ प्रती),
२२. महसूल व वन विभाग / फ-४, मंत्रालय, मुंबई, (५ प्रती),
२३. पोलीस महासंचालक, महाराष्ट्र राज्य, पोलीस मुख्यालय, मुंबई.
२४. प्रधान मुख्य वनसंरक्षक ,महाराष्ट्र राज्य, नागपूर
२५. महाराष्ट्र राज्य संवर्गातील सर्व सेवानिवृत्त भारतीय प्रशासन सेवेतील अधिकारी,
२६. महाराष्ट्र शासनाच्या अधिपत्याखालील सर्व सांविधानिक व सार्वजनिक उपक्रम,
२७. सचिव, कार्मिक व प्रशिक्षण प्रशासकीय सुधार व लोकतक्रारी आणि पेंशन मंत्रालय, नवी दिल्ली.
२८. सामान्य प्रशासन विभागातील सर्व कार्यासने,
२९. सर्व मंत्रालयीन विभागांच्या नियंत्रणाखालील सर्व विभाग प्रमुख व कार्यालय प्रमुख,
३०. निवड नस्ती.



सत्यमेव जयते

No. 1(8)/2021-P&PW(H)-7468

भारतसरकार /Government of India

कार्मिक, लोकशिकायतऔरपेंशनमंत्रालय/Ministry of Personnel, Public Grievances and Pensions
पेंशनऔरपेंशनभोगीकल्याणविभाग/Department of Pension and Pensioners' Welfare

8 वींमंजिल, बी-विंग, 8th Floor, B-Wing,
जनपथभवन, जनपथ, Janpath Bhawan, Janpath,
नईदिल्ली-110001 /New Delhi-110001
Dated: 20th September, 2021

OFFICE MEMORANDUM

Subject: - Submission of Annual Life Certificate

Every Central Government pensioner has to submit **Annual Life Certificate** in the month of November for further continuation of pension. It has been observed that a large number of Central Government pensioners physically visit bank branches for this purpose.

2. Earlier, as a measure to enable an additional exclusive window to very senior pensioners, this Department, vide its OM No. 1/20/2018-P&PW(E), dated 18.07.2019, allowed the pensioners in the age group of 80 years and above, to submit Annual Life Certificate from 1st October onwards, instead of 1st November onwards, every year.

3. The different modes available to a pensioner for submission of Annual Life Certificate are once again summarized for Pensioners' awareness. An Annual Life Certificate can be submitted manually or digitally as per convenience of the pensioner –

- i. Life certificate can be recorded by Pension Disbursing Banks (PDAs), if the pensioner physically appears before the PDA.
- ii. Personal appearance of a pensioner will not be required, if the pensioner submits the life certificate form signed by any 'designated official.' In accordance with para 14.3 of the Scheme Booklet issued by CPAO, a pensioner who produces a life certificate in the prescribed form signed by persons specified is exempted from personal appearance. A list of designated officials specified for signing the Life Certificate as per the scheme booklet of CPAO is attached at **Annexure**.
- iii. Pensioners can submit Life Certificate online from home through **Jeevan Pramaan Portal**. The process of submission of Digital Life Certificate through "Jeevan Pramaan" may be seen at <https://youtu.be/nNMlkTYqTF8>. UIDAI has provided details of all biometric devices which are permissible for capturing biometrics of a person. Pensioners may visit the site www.uidai.gov.in to get information of all such devices.

- iv. **India Post Payments Bank(IPPB)** of Department of Posts along with Meity have successfully launched the initiative of the Department of Pension & Pensioners' Welfare: **"Doorstep Service for submission of Digital Life Certificate through Postman"** in November 2020. In order to make this facility available across the country, DoPPW roped in the India Post Payments Bank (IPPB) to utilize its huge network of Postmen and Gramin Dak Sevaks in providing doorstep facility to pensioners for submission of life certificate digitally. IPPB is utilizing its national network of more than 1,36,000 access points in Post Offices and more than 1,89,000 Postmen & Gramin Dak Sevaks with smart phones and biometric devices to provide Doorstep Banking Services. For leveraging this facility through Mobile, a pensioner has to download **"Postinfo APP"** from Google Play store. The process of submission of Digital Life Certificate through Postman may be seen at https://youtu.be/cERwM_U7q54.
- v. DoPPW was also instrumental in roping in an **Alliance comprising 12 Public Sector Banks which do "Doorstep Banking"** for its customers in 100 major cities of the country under Ease of banking reforms. PSB Alliance has introduced the service for collection of Life Certificates under the umbrella of Doorstep Banking. DSB Agent shall visit the doorstep of Pensioner to render the service. Service can be booked by the pensioner through any of the 3 channels i.e. Mobile App, Website or Toll Free Number.
- Mobile App i.e **"Doorstep Banking (DSB)"** can be downloaded from Google Playstore.
 - Pensioners can access through Web Browser i.e <https://doorstepbanks.com/> & <https://dsb.imfast.co.in/doorstep/login>
 - Through Toll free Number:- 18001213721, 18001037188

4. All Pension Disbursing Authorities are requested to take note of this OM for compliance and give wide publicity of the same amongst pensioners.

This issues with the approval of the competent authority.

Rajesh Kumar

(Rajesh Kumar)
Under Secretary to the Govt. of India
Tel. No. 23310108

To,

1. CMDs/CPPCs of all Pension Disbursing Banks
2. Central Pension Accounts Office (CPAO), Ministry of Finance, Department of Expenditure, Trikot-II, Bhikaji Cama Place, New Delhi
3. Chairman, Railway Board, Ministry of Railways, Rail Bhawan, New Delhi.
4. Secretary, Ministry of Defence, South Block, New Delhi.
5. Secretary, Department of Ex-Servicemen Welfare, South Block, New Delhi.

6. Secretary, Department of Financial Services, Jeevan Deep Building, Sansad Marg, New Delhi.
7. Secretary, Department of Telecommunications, Sanchar Bhavan, New Delhi.
8. Secretary, Department of Posts, Dak Bhavan, New Delhi
9. All Chief Secretaries of States.
10. NIC: - for posting on website of this Department.
11. All Pensioners' Association under Pensioners' Portal: - for giving wide publicity among pensioners.

Annexure

List of persons specified for signing the Life Certificate (para 14.3 of Scheme Booklet by CPAO)

- i. A person exercising the powers of a Magistrate under the Criminal Procedure code;
- ii. A Registrar or Sub-Registrar appointed under Indian Registration Act;
- iii. A Gazetted officer of the Government;
- iv. A Police Officer not below the rank of Sub-Inspector in-charge of a Police Station;
- v. A Postmaster, a departmental Sub-postmaster or an Inspector of Post Offices;
- vi. A Class-I officer of the Reserve Bank of India ,an officer (including Grade II officer) of the State Bank of India or its subsidiary;
- vii. A Justice of Peace;
- viii. A Block Development Officer, Munsif, Tehsildar or NaibTehsildar;
- ix. A Head of Village Panchayat, Gram Panchayat, Gaon Panchayat or an
- x. Executive Committee of a Village;
- xi. A Member of Parliament, of State legislatures or of legislatures of Union Territory Governments/Administration
- xii. Treasury Officer.